

Girton Tennis Club Committee Meeting (15th May 2018)

1. Members present

Andy Luff, Alan Franklin, Kevin Keeves, Mark Lawton, John Irwin, Victor Travieso, Alan Richardson, Bruce Parker, James Page.

Apologies: Mathew Boucher, Jessica Sims

2. Membership

KK reported that total membership is now 85 and AL stated that we are currently only £85 below the total membership income for last year. This is very positive as we normally attract more membership applications later in the year. KK agreed to talk to JS about her membership plans for 2018.

3. Coaching

We were not successful in gaining an LTA grant this year but the committee agreed we should aim to fund some coaching on a few Summer club nights – as run last year for both adults and juniors. AL agreed to contact coach Pippa to check her availability.

4. Bank Mandates

The following have been accepted as signatories to our account:

Mark Lawton – Team Captain
Kevin Keeves – Membership Secretary
Andy Luff – Treasurer

Currently we don't have a bank card and can only pay by using a cheque with 2 signatures. It was agreed that AL should contact the bank and arrange another mandate to enable a single signature from any of the above. This would then allow us to pay by bank transfer and also hold a bank card.

5. Club Policies

GDPR

Data Protection regulations are tightened as of the 25th May. KK notified our membership of the changes by email and the membership forms also clarified what data is held and may be shared. Our policy is understood to be fully compliant with the new regulations and is available to view on the club website.

Safeguarding

AL has used the LTA template to produce a club-specific policy. KK agreed to make this available to all via our club website. JI suggested that the first poster (about being called names on court) should be displayed on our club noticeboard. AR has the key and will arrange this. AR already has the basic level DBS check in place. VT is going for the higher level which costs £60. JI confirmed that the club would pay for this (both AR and VT work together supervising our popular Friday sessions for juniors)

Whistle Blowing

AL has used the LTA template to produce a club-specific policy. KK agreed to make this available to all via our club website. Any incidents that need to be reported can go the tennis committee (or LTA) until we have a trained welfare officer.

JI and many from the committee members thanked AL and KK for their work on these new policies.

6. Welfare Officer

KK has emailed members asking for a volunteer. AF agreed to put a request for a volunteer in the June edition of the GPN. AF has had a conversation with Linda at the LTA to confirm that the club is actively seeking a candidate but may have to resort to sharing this role with another club or getting support direct from the LTA. It was agreed that we should wait until later in June to contact the LTA should we fail to find a local candidate.

VT agreed to talk to Mathew Boucher as he may be a potential candidate. JP also expressed some interest in the role should we not be able to find anyone else.

7. Mixed Team

ML agreed to act as captain until we can find someone else to lead this team. The first match will be on 28th June at Orwell, followed by a home game on July 3rd. AL reminded us that there is a small financial fine if we don't turn up to each match with a team. There are 6 matches in total. Finding enough female players is hard. It was agreed that all committee members should encourage our 25 female members to try playing a match.

8. Court Maintenance

AL wrote to the Parish Council and, although receiving a reply to say the Groundsman would arrange for this to be done, we have yet to see any specific action. Several club members have now cleared broken glass, repaired the fence and washed the courts. We agreed to find which Parish Councillor has responsibility for 'sporting facilities' and see if progress can be made via this route. In the meantime we will continue to borrow equipment from the Groundsman and 'do it ourselves'.

9. AOB

VT reported that we have 18 juniors enjoying Friday supervision sessions on average. AR thinks this may drop as parents/juniors are now being asked to join the club after their 2 free sessions. JI suggested that being a club member means that you get some insurance cover from the LTA should there be an accident so must be encouraged.

BP asked about using the defibrillator. AR confirmed that you just phone the number on the device to get a suitable opening code and access to all simple instructions.

KK agreed to publish the minutes of this meeting on the website.

10. Next Meetings No dates were set but may be called as required.